

Brathay Trust Overnight Supervisor (waking watch)

The Role

To provide pastoral support to young people on Brathay residential events.

Payment

£110 per shift

Any hours' accrued after 9am will be paid at the rate £9p/h.

Report any extra hours to the Staffing Officer the morning your shift has finished. If you don't report this straight away your payment may be delayed.

Tasks

- Arrive at 8.30pm
- Receive a handover briefing from the Brathay training staff each evening.
- Ensure the safety and well-being of young people.
- Provide initial point of contact for young people to resolve any immediate pastoral issues
- Keep fire lists up to date.
- Operate evacuation procedures in the event of fire.
- Ensure young people stay on the premises and within agreed boundaries.
- Ensure young people are in their accommodation at times agreed through contracting agreements.
- Ensure all young people are in their own bedrooms and settled for the night at the agreed time
- Ensure that doors and windows are locked once young people are in their rooms
- One of the overnight supervisors must remain awake and active in the area immediately outside the young person's rooms (i.e. at end of corridor or equivalent) for the duration of the night
- One of the overnight supervisors must remain awake and alert to the needs of young people in your care throughout the night
- Wake second overnight supervisor in the event of a young person being up and requiring support
- Operate missing person procedure if a young person goes missing
- Understand and operate Brathay's 'On Call', 'Critical Incident Team' escalation process in the event of a situation requiring the intervention of more senior staff
- Wake young people for breakfast and ensure that they are prepared for the day ahead
- Give a verbal handover to the Brathay training staff at each morning before going 'off duty' at 8:30am, informing the Brathay training staff of any safety or pastoral issues that have been dealt with or that need on going management.
- On occasions you may be asked to stay on after 8:30am (subject to your availability and at additional payment, *see above*)